

Our programmes are tailored with the individual in mind.

As Workforce Singapore's appointed Career Matching Provider, we take pride in delivering high quality services to create a positive change to the Singapore labour market and enable better lives.

We work with individuals to provide guidance, support and training. Through our coaching, workshops and training we believe everyone can find the right job and improve their life through work.

We are Ingeus.

Newsletter content

1. An Idea to Help You Jumpstart Your Career Search
2. Testimonials From Satisfied Clients Who Benefitted From Our Programme
3. Improve your job search skills through Career Accelerator Workshops
4. Events for January to March 2023
5. Resources for your personal journey

1. An Idea to Help You Jumpstart Your Career Search

At Ingeus, we believe that every stage of a client's career journey counts. We're passionate in guiding our clients to make choices that maximise their opportunities, competencies and learning experiences. Our hope is that our clients develop the confidence in overcoming their job search challenges, achieve their career goals and work satisfaction.

Consider filling out a profiling assessment to discover more about your career interests, skills confidence and/or work values.

The assessment will help you articulate your competencies clearly and you will be able to showcase your value add, to your prospective company. It will also help you understand your skills gaps, to take prompt measures to address them and to continually stay relevant to the current job market.

Here's a recommended site for you to discover your career interests, skills confidence and work values. [Self-Assessment Tool | Myskillsfuture.gov.sg](https://myskillsfuture.gov.sg)

The assessment results are accompanied with recommended job roles, labour market information, required skills to be successful in that role and the courses you could attend to bridge your skills gaps.



MySKILLSfuture

2. Testimonials from satisfied clients who benefitted from our programme:



Client Chris Xu: My life transformed exponentially through your help. Thank you, Nina!

“ Nina is extremely dedicated and passionate in helping others in her role as a career coach. She helped me not just advance my hard skills in interviewing and resume writing, but also helped to provide perspective. As a result, I gained confidence in myself at a rate I did not think was imaginable. ”

- Client Chris Xu

“ My coach had been working relentlessly hand in hand with me, providing assistance and encouragement in my time of need. She makes time to check on my wellbeing and in my search for employment. It was rather tough searching for an ideal job, and with her assistance and contacts, I'm thankful to be able to secure me a job which fulfilled a lot of my criteria.”

- Client Danial Firdaus

3. Improve Your Job Search Skills Through Career Accelerator Workshops

Module 1 Job Search Jedi	Module 2 Resume & Cover Letter Preparation	Module 3 Successful Interview Techniques	Module 4 Build Personal Branding on LinkedIn	Module 5 Networking & Elevator Pitch
31 Jan 2023 21 Feb 2023 14 Mar 2023	01 Feb 2023 22 Feb 2023 15 Mar 2023	02 Feb 2023 23 Feb 2023 16 Mar 2023	07 Feb 2023 28 Feb 2023 21 Mar 2023	08 Feb 2023 01 Mar 2023 22 Mar 2023

Jan - Mar Timetables

Date	Time	Module Title	Email Address
31/01/2023 (Tuesday)	1.30pm - 4pm	M1: Job Search Jedi	CA.M1@ingeus.com.sg
01/02/2023 (Wednesday)	1.30pm - 4.30pm	M2: Resume & Cover Letter Preparation	CA.M2@ingeus.com.sg
02/02/2023 (Thursday)	1.30pm - 4.30pm	M3: Successful Interview Techniques	CA.M3@ingeus.com.sg
07/02/2023 (Tuesday)	1.30pm - 3.30pm	M4: Build Personal Branding on LinkedIn	CA.M4@ingeus.com.sg
08/02/2023 (Wednesday)	1.30pm - 5pm	M5: Networking & Elevator Pitch	CA.M5@ingeus.com.sg

Registration opens from 10 January to 27 January 2023

Date	Time	Module Title	Email Address
21/02/2023 (Tuesday)	1.30pm - 4pm	M1: Job Search Jedi	CA.M1@ingeus.com.sg
22/02/2023 (Wednesday)	1.30pm - 4.30pm	M2: Resume & Cover Letter Preparation	CA.M2@ingeus.com.sg
23/02/2023 (Thursday)	1.30pm - 4.30pm	M3: Successful Interview Techniques	CA.M3@ingeus.com.sg
28/02/2023 (Tuesday)	1.30pm - 3.30pm	M4: Build Personal Branding on LinkedIn	CA.M4@ingeus.com.sg
01/03/2023 (Wednesday)	1.30pm - 5pm	M5: Networking & Elevator Pitch	CA.M5@ingeus.com.sg

Registration opens from 31 January to 17 February 2023

Date	Time	Module Title	Email Address
14/03/2023 (Tuesday)	1.30pm - 4pm	M1: Job Search Jedi	CA.M1@ingeus.com.sg
15/03/2023 (Wednesday)	1.30pm - 4.30pm	M2: Resume & Cover Letter Preparation	CA.M2@ingeus.com.sg
16/03/2023 (Thursday)	1.30pm - 4.30pm	M3: Successful Interview Techniques	CA.M3@ingeus.com.sg
21/03/2023 (Tuesday)	1.30pm - 3.30pm	M4: Build Personal Branding on LinkedIn	CA.M4@ingeus.com.sg
22/03/2023 (Wednesday)	1.30pm - 5pm	M5: Networking & Elevator Pitch	CA.M5@ingeus.com.sg

Registration opens from 21 February to 10 March 2023

“ Ingeus workshops are specially designed and curated to equip job seekers with the skills, tools and techniques to enable you to job search effectively. The workshops are a means to accelerate your job search to open up new perspectives and approaches that will enable you to be more successful.

Key to our service delivery is to equip you with such employability skills and give you traction in your job search. The workshops do just that for you. Testimonies from job seekers who attended are that the quality and standard of our workshops are comparable to courses conducted externally. It is highly recommended to sign up for the workshops. Share with us your testimony, we'd love to hear your experience. ”

- Career Coach, Maureen Chow



Steps to register for Career Accelerator Modules

1. To register your interest for each Module, do email to the respective email address (copy coach in the email), according to the Sample Email as shown below. Upon receipt of your email, you will receive a system generated email to acknowledge your interest for the workshops.
2. Confirmation email and Webex Meeting Link for the modules you have successfully registered for, will be sent to you few days before the modules, with the joining instructions.

Sample Email 1 - to register for M1: Job Search Jedi

1. Send an email to: CA.M1@ingeus.com.sg (copy coach)
2. Subject: Registration for [M1: Job Search Jedi - 31/01/2023](#)

Module	Date of Workshop	Clients Name	Client's Email Address	Name of coach
M1	31/01/2023	John Smith	jsmith_@hotmail.com	Coach A

Career Accelerator Workshops

Module 1 Job Search Jedi

- Identify industries/job hotspots in seconds using modern online tools and information
- Techniques to get noticed by headhunters and generate more interview opportunities
- Beat the ATS and also save precious hours scrolling through pages of job listings

Module 2 Resume & Cover Letter Preparation

- Know what is required for CVs today
- Create a CV that appeals to employers by focusing on your value proposition
- Prepare an effective and personalised cover letter

Module 3 Successful Interview Techniques

- Interview coaching using proven techniques
- Overcome tough interview questions effectively
- How to prepare before you go for the interview

Module 4 Build Personal Branding on LinkedIn

- Develop an online personal branding statement that differentiates you from others
- Learn how to apply it to develop a powerful LinkedIn account that gets the attention of recruiters
- Understand your core competencies and leverage on your unique set of skills and experience

Module 5 Networking & Elevator Pitch

- Learn techniques and tips to overcoming barriers to networking and network with ease
- Discover ways to find networking opportunity and follow up meaningfully
- Develop and deliver your elevator pitch for networking or when you meet with employers

4. Events for January to March 2023

WSG Events & Activities

Click the image on the right-hand side to view the WSG Events & Activities in October

- Upcoming Online Career Events
- Upcoming Physical Events
- Workshops & Seminars



5. Resources For Your Personal Journey



Assistance

Social and public assistance (e.g. baby bonus, subsidies for childcare, job placement services, cash grants, etc.) we provide to the elderly, people with disabilities, low-income families, parents, etc.

[Assistance | Ministry of Social and Family Development \(msf.gov.sg\)](https://msf.gov.sg)

Looking for help? You can call, walk in, or email the MSF Family Service Centres (FSCs) for help on family, socio-emotional, interpersonal or other social issues.

[Family Service Centres | Ministry of Social and Family Development \(msf.gov.sg\)](https://msf.gov.sg)

To find the nearest FSC to your home, check the [FSC E-Locator](#), or call the ComCare Hotline at 1800 222 0000.

Survey

We appreciate your feedback

Do look out for our survey link which will be emailed to you and help to complete the survey. Thank you!

You can also contact us at: <https://ingeus.com.sg/contact-us>