

Our programmes are tailored with the individual in mind.

As Workforce Singapore's appointed Career Matching Provider, we take pride in delivering high quality services to create a positive change to the Singapore labour market and enable better lives.

We work with individuals to provide guidance, support and training. Through our coaching, workshops and training we believe everyone can find the right job and improve their life through work.

We are Ingeus.

Newsletter content

1. Empowering your career development
2. Improve your job search skills through Career Accelerator Workshops
3. Events for October to December 2022
4. Resources for your personal journey

1. Empowering your career development

In Ingeus, every day is a great day! We celebrate the success of our clients getting back to the workforce on daily basis. Our career coaching involves a strong partnership (also known as Therapeutic Alliance) between a career coach and a client in the job search journey. This process includes defining career goals, learning job search strategies, matching clients to the right jobs/employers, and enabling clients to make their informed career decisions.

By developing a **Therapeutic Alliance** with a dedicated career coach, you will eventually be able to:

- Better understand your career interests to define your careers goals
- Create your Resume to highlight your key skills and values pertaining to the jobs you are applying for
- Build a strong personal branding in social media like LinkedIn to better market yourself to employers and recruiters
- Better prepare yourself for interviews
- Network with a strong pitch and career goal in mind
- Explore any barriers to your employment and subsequently develop strategies to overcome them
- Get connected to hundreds of our partner employers through job referrals

Testimonials from satisfied clients who benefitted from our programme:



Madam Zaliha Bte Rahmat started work as an Enrolled Nurse and couldn't wait to thank her career coach.

“My dearest coach, I still can't believe that I could find a job after my retirement. You gave me hope and made it possible for me to get back to the workforce again. You held my hands and raised me up when I was at the lowest point of my life. You are a torch that lit up my life.”

- Mdm Zaliha Bte Rahmat

“I want to thank my career coach who has dedicated her time to help me in my job search. She taught me many things including the value of patience and the power of believing in myself. She motivated me during my difficult times when I was down.”

- Client EG

“Thanks to my career coach who has partnered me in my job search journey. We worked on many things such as mock interviews, identifying & bridging my gaps, discovering my strengths and potentials, getting closer to my career goal, and eventually actualising it. I greatly appreciate your guidance and support during this challenging time. It's great to be part of this programme.”

- Client JC

2. Improve Your Job Search Skills Through Career Accelerator Workshops

Module 1 Job Search Jedi	Module 2 Resume & Cover Letter Preparation	Module 3 Successful Interview Techniques	Module 4 Build Personal Branding on LinkedIn	Module 5 Networking & Elevator Pitch
25 Oct 2022 15 Nov 2022 6 Dec 2022	26 Oct 2022 16 Nov 2022 7 Dec 2022	27 Oct 2022 17 Nov 2022 8 Dec 2022	1 Nov 2022 22 Nov 2022 13 Dec 2022	2 Nov 2022 23 Nov 2022 14 Dec 2022

Oct - Dec Timetables

Date	Time	Module Title	Email Address
25/10/2022 (Tuesday)	1.30pm - 4pm	M1: Job Search Jedi	CA.M1@ingeus.com.sg
26/10/2022 (Wednesday)	1.30pm - 4.30pm	M2: Resume & Cover Letter Preparation	CA.M2@ingeus.com.sg
27/10/2022 (Thursday)	1.30pm - 4.30pm	M3: Successful Interview Techniques	CA.M3@ingeus.com.sg
01/11/2022 (Tuesday)	1.30pm - 3.30pm	M4: Build Personal Branding on LinkedIn	CA.M4@ingeus.com.sg
02/11/2022 (Wednesday)	1.30pm - 5pm	M5: Networking & Elevator Pitch	CA.M5@ingeus.com.sg

Registration opens from 04 to 21 October 2022

Date	Time	Module Title	Email Address
15/11/2022 (Tuesday)	1.30pm - 4pm	M1: Job Search Jedi	CA.M1@ingeus.com.sg
16/11/2022 (Wednesday)	1.30pm - 4.30pm	M2: Resume & Cover Letter Preparation	CA.M2@ingeus.com.sg
17/11/2022 (Thursday)	1.30pm - 4.30pm	M3: Successful Interview Techniques	CA.M3@ingeus.com.sg
22/11/2022 (Tuesday)	1.30pm - 3.30pm	M4: Build Personal Branding on LinkedIn	CA.M4@ingeus.com.sg
23/11/2022 (Wednesday)	1.30pm - 5pm	M5: Networking & Elevator Pitch	CA.M5@ingeus.com.sg

Registration opens from 25 October to 11 November 2022

Date	Time	Module Title	Email Address
06/12/2022 (Tuesday)	1.30pm - 4pm	M1: Job Search Jedi	CA.M1@ingeus.com.sg
07/12/2022 (Wednesday)	1.30pm - 4.30pm	M2: Resume & Cover Letter Preparation	CA.M2@ingeus.com.sg
08/12/2022 (Thursday)	1.30pm - 4.30pm	M3: Successful Interview Techniques	CA.M3@ingeus.com.sg
13/12/2022 (Tuesday)	1.30pm - 3.30pm	M4: Build Personal Branding on LinkedIn	CA.M4@ingeus.com.sg
14/12/2022 (Wednesday)	1.30pm - 5pm	M5: Networking & Elevator Pitch	CA.M5@ingeus.com.sg

Registration opens from 15 November to 02 December 2022

“ Career Accelerator is a series of career and job-hunting skills workshops to equip and empower participants to improve their job search experience. As times have evolved and employment practices have changed, we may not realise the latest and greatest job search tools and techniques to give us the edge in our quest for the coveted job. Facilitated by seasoned career coaches and specially catered for Ingeus’ clients, these workshops are packed with tips and tricks for the ultimate job-hunt experience. Join us to level-up your job search and network with like-minded individuals! ”

- Career Coach, Steven Chong



Steps to register for Career Accelerator Modules

1. To register your interest for each Module, do email to the respective email address (copy coach in the email), according to the Sample Email as shown below. Upon receipt of your email, you will receive a system generated email to acknowledge your interest for the workshops.
2. Confirmation email and Webex Meeting Link for the modules you have successfully registered for, will be sent to you few days before the modules, with the joining instructions.

Sample Email 1 - to register for M1: Job Search Jedi

1. Send an email to: CA.M1@ingeus.com.sg (copy coach)
2. Subject: Registration for [M1: Job Search Jedi - 25/10/2022](#)

Module	Date of Workshop	Clients Name	Client's Email Address	Name of coach
M1	25/10/2022	John Smith	jsmith_@hotmail.com	Coach A

Career Accelerator Workshops

Module 1 Job Search Jedi

- Identify industries/job hotspots in seconds using modern online tools and information
- Techniques to get noticed by headhunters and generate more interview opportunities
- Beat the ATS and also save precious hours scrolling through pages of job listings

Module 2 Resume & Cover Letter Preparation

- Know what is required for CVs today
- Create a CV that appeals to employers by focusing on your value proposition
- Prepare an effective and personalised cover letter

Module 3 Successful Interview Techniques

- Interview coaching using proven techniques
- Overcome tough interview questions effectively
- How to prepare before you go for the interview

Module 4 Build Personal Branding on LinkedIn

- Develop an online personal branding statement that differentiates you from others
- Learn how to apply it to develop a powerful LinkedIn account that gets the attention of recruiters
- Understand your core competencies and leverage on your unique set of skills and experience

Module 5 Networking & Elevator Pitch

- Learn techniques and tips to overcoming barriers to networking and network with ease
- Discover ways to find networking opportunity and follow up meaningfully
- Develop and deliver your elevator pitch for networking or when you meet with employers

3. Events for October to December 2022

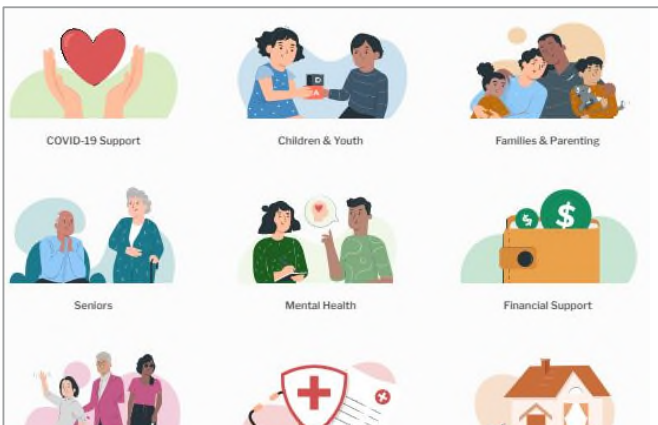
WSG Events & Activities

Click the image on the right-hand side to view the WSG Events & Activities in October

- Upcoming Online Career Events
- Upcoming Physical Events
- Workshops & Seminars



4. Resources For Your Personal Journey



Find support schemes and services for yourself and families with ease

supportgowhere.life.gov.sg/

- Covid-19 Support
- Children & Youth
- Families & Parenting
- Seniors
- Mental Health
- Financial Support
- Disability Support
- Health & Medical
- Housing & Shelter
- Work & Learning

As you job search, paying attention to your mental and emotional well-being is equally important.

Call these helplines if you need emotional or psychological support

[gov.sg/article/call-these-helplines-if-you-need-emotional-or-psychological-support](https://www.gov.sg/article/call-these-helplines-if-you-need-emotional-or-psychological-support)



Survey

We appreciate your feedback

Do look out for our survey link which will be emailed to you and help to complete the survey. Thank you!

You can also contact us at: <https://ingeus.com.sg/contact-us>